

Bank Note Paper Mill (BNPM) India Private Limited, Mysore

Invites sealed quotations for Survey work at Bank Note Paper Mill India Pvt Ltd., Mysore.

The tender document along with eligibility criteria are hosted on Company's website <http://www.bnpmindia.com> and may also be downloaded from the above referred website.

The cost of tender document is Rs. 1000/-

For any query, you may contact at Tel 0821-2401 189 Fax 0821-2581 154
Email: karthikeyan.m@bnpmindia.com

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED
Administrative office building,
Entry Gate.1, Paper mill compound,
Note Mudran Nagar , Mysuru-570 003

BNPM/CO/LTE/234/Survey work /2018-19 dated June 26, 2018.

LIMITED TENDER ENQUIRY FOR CONDUCTING TOPOGRAPHICAL SURVEY BY USING
TOPOGRAPHICAL SCANNER, DGPS & TOTAL STATION AT BNPM PREIMSES

Last date for submission of tender:	1500 Hours on 11-07-2018
Opening of Technical Bids:	1530 Hours on 11-07-2018

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I. NOTICE INVITING TENDER

Bank Note Paper Mill India Private Limited (BNPM) is a joint venture company between Bharatiya Reserve Bank Note Mudran Private Limited (A wholly owned subsidiary of Reserve Bank of India) and Security Printing and Minting Corporation of India Limited (100% owned by Government of India), incorporated for setting up & manufacturing of bank note papers at Mysore.

1. Sealed tenders are invited by BNPM from eligible & financially sound bidders for conducting topographical survey by using topographical scanner, DGPS & total station at BNPM Premises, Note Mudran Nagar, Mysore - 570003.
2. **Eligibility Criteria:** The prospective bidders should have the following eligibility criteria and should submit the documents as mentioned below.
 - i) The bidder shall be registered company (Proprietorship, Partners or Pvt Ltd etc.)
 - ii) The bidder shall have GST registration. The bidder should be eligible to pass on the input credit.
 - iii) Bid will be evaluated all-inclusive though input credit will be deducted to arrive at the effective cost.
 - iv) The bidder shall not be black listed by any Govt./Semi Govt./Private Institution. A Self certificate in this regard shall be enclosed.
 - v) The bidder shall have PAN registration.
 - vi) The bidder should have executed at least one survey work in past 3 years. Documents of work order / work completion certificate/ purchase order shall be submitted.
3. **Cost of Tender Form:** The cost of tender document is **Rs.1000/-** and is non-refundable. The cost of tender document shall be paid by Demand draft payable at Mysore in favor of **Bank Note Paper Mill India Private Limited** payable at **Mysore** should be submitted in the envelope containing Earnest Money Deposit (EMD) or Through NEFT. Quotations without tender fee shall be liable for rejection.

Bank Account Details:-

A/c Name:	Bank Note Paper Mill India Pvt. Ltd.
Bank Name:	HDFC
Branch Name:	SME Branch, Saraswathipuram
Account No:	05230350002465;
Account Type:	CC
IFSC Code:	HDFC0000523

4. **Earnest Money Deposit (EMD):** Interest free EMD of **Rs. 2,000/- (Rupees Two Thousand only)**. It shall be paid by Demand Draft in favor of **Bank Note Paper Mill India Private Limited** payable at **Mysore**. The EMD of unsuccessful bidders shall be

returned on finalization of the tender/order. The EMD of successful bidder shall be returned on completion of supply. Quotations without EMD shall be liable for rejection.

5. Exemption from Payment of EMD:-

The tenderers who are currently registered and, also, will continue to remain registered during the tender validity period with DGS&D or with National Small Industries Corporation, New Delhi/MSME are exempted from payment of earnest money. In case the tenderer falls in these categories, it should furnish certified copy of its valid registration details (with DGS&D or NSIC or MSME as the case may be).

6. Tenders should be addressed to The Deputy General Manager, Bank Note Paper Mill India Private Limited and should be submitted on or before 1500 hrs on July 11, 2018 in sealed covers at the office of Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tenders in person may be handed over to DGM. The bid shall be opened at 1530 Hours on July 11, 2018 at the above mentioned address.
7. Tenders should be submitted in a sealed cover, to the offices of the BNPM, super subscribed **“conducting topographical survey by using topographical scanner, DGPS & total station at BNPM Premises”**. The tender shall be submitted as follows:

a) Envelope -1 shall contain the following

- I. Cost of tender document in the form of DD of Rs 1000/-
- II. EMD of Rs 2,000/- in the form of DD.
- III. Technical Deviations, if any.
- IV. Documentary proof in support for eligibility criteria.
- V. Copy of the blank tender document without any reference to price duly signed on all pages.

b) Envelope -2 shall contain the following

Price Bid as per format enclosed with Tender document.

Both the envelopes shall be put in one envelope and super subscribed **“conducting topographical survey by using topographical scanner, DGPS & total station at BNPM premises”**.

8. Receipt of Tender:

BNPM is not responsible for any postal delay and quotation shall not be accepted after due date and time. The sealed envelope may also be dropped in the “Tender Box” kept in the corporate office of BNPM, after taking the endorsement at our inward section at reception. Any query/clarification can be had from the following phone number/s:- Shri. Alok Kumar (0821 2401 171). All pages of tender documents, General terms and conditions and other supporting documents shall be duly stamped, signed & submitted by the tenderer, as a token of having read and accepted all the terms & conditions.

9. Tenders not properly filled, mutilated with incorrect calculations or generally not complying with the conditions may be rejected.

10. Tenderers should quote their prices and rates both in figures and in words. No blank spaces shall be left. All erasures and corrections made while filling up the tender shall be initiated by the tenderer.

11. The tender shall remain open for acceptance for a period of 60 days from the date of opening of the tender.

12. EVALUATION CRITERIA:

a. At first stage, techno-commercial bid (Envelope-1) will be opened and evaluated by the competent committee/authority with reference to the parameters prescribed in the tender document. Subsequently, in the second stage the financial bids (Envelope-2) of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.

b. The method of evaluation of bidder for awarding the contract shall be on overall L-1 basis inclusive of GST

13. The rates quoted will be treated inclusive of all charges and no further claims whatsoever will be entertained in this respect. The quoted rates should be F.O.R (Free On Road) Mysore site basis. However GST shall be paid extra at actuals.

14. The acceptance of the tender document will rest with the Owner, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tender's received without assigning any reason thereof.

15. Terms of Payment:

(i) 100% of the bill value shall be paid on completion of works and submission of reports as per the satisfaction of engineer in charge and certification of engineer in charge.

Payments to suppliers shall be made by account payee cheque or through ECS only.

16. Time Period: The time period for conducting Topographical survey by using topographical scanner, DGPS & total station at BNPM Premises is **1 month** from the date of Work order/Purchase Order. Time is the essence of this contract.

17. Delay or Non Delivery: Time is essence of the contract and completion of work agreed to be binding on the contractor. In the event the contractor is not able to complete the work as per the time schedules given by BNPM, OWNER will have right either to cancel the order without prejudice to any other rights or to make purchase from an alternate source at the risk and cost of the contractor.

In case of un satisfactory work, the order will be treated as incomplete and we may cancel the order and will arrange to execute the work from elsewhere at your risk and cost and the Work order / Purchase Order / LOI on you will be cancelled and action taken as per the order terms.

18. **Liquidated Damages:** The Employer/Owner shall levy a penalty at the rate of 0.5% for the balance works per week or part thereof of delay in delivery up to a maximum of 10% of the delayed goods.
19. **Tender Evaluation and award of work:** Tenders will be evaluated as per the terms and based on responsiveness taking into account all relevant factors. While the lowest offer will generally be the criteria, BNPM reserves the right to reject any offer including the lowest one if the same is not conforming to its norms. The decision of BNPM in this regard will be final.
20. **Settlement of Disputes:** All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysore, Karnataka.

All the above terms and conditions have been read, understood and accepted by me.

Authorized Signatory

Name of the Person Signing the Tender _____

Designation _____

Seal with address _____

Address of local office _____

ANNEXURE- I

LIST OF REQUIREMENTS / SCOPE OF WORK

- i) Conducting survey work using sophisticated instruments like Topographical Scanner, DGPS & Total stations at the premises of BNPM, Mysore,
- ii) Locating/Indicating exact positions of all structures including buildings Floor area ratio, Green area(open space area) & ground coverage Boundary's , CD works, Structures, houses, roads, Road pavement area, Surface drains, Electrical Poles, main trees, Plantation and strategic points.
- iii) Preparation of contour map and block levels at an every 5.0m intervals. In drawing map shown all the important points indicated in assorted colors and signages.
- iv) The vendor shall submit report in 3 parts:
 - i. Existing land area.
 - ii. With additional land.
 - iii. Existing green belt with proposed area within existing BNPM area.
- v) Preparation of Detailed Project Report. 1 set Hard Copy and softcopy of AutoCAD format.

**ANNEXURE-II
SCHEDULE OF PRICE**

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED					
Tender Notification : BNPM/TEN/Survey work/234/2018-19 Dt: 26-06-2018					
Name of Work: Survey work at BNPM – Mysore Site.					
Name of the Firm					
Schedule No	Description of goods	SAC Code	Quantity in (Per Acre)	Unit Price (₹)	Total Price (₹)
A	B	C	D	E	F=(D*E)
1	Conducting survey work using sophisticated instruments like Topographical Scanner, DGPS & Total stations at the premises of BNPM, Mysore, And Locating/Indicating exact positions of all structures including buildings Floor area ratio, Green area(open space area) & ground coverage Boundary's , C D works, Structures, houses, roads, Road pavement area, Surface drains, Electric Poles, main trees, Plantation and strategic points. And Preparation of contour map and block levels at an every 5.0m intervals. In drawing map shown all the important points indicated in assorted colors and signages. The work rate is inclusive of labour wages, surveyor wages, transportation, material, equipment's etc., with all lead and lift as directed by Engineer-in-charges		42		
Remarks:					
1	Applicable GST @ 18% payable extra at actuals				
2	Total value with GST Rs.....				
3	Price shall be inclusive of packing, forwarding and insurance and door delivery basis				
4	Evaluation shall be done on overall L1 basis without considering the GST value.				

1. We confirm that the quoted price is inclusive of all statutory levies, labour wages, surveyor wages, transportation, materials, equipment's, instruments etc. at , BNPMIPL, Note Mudran Nagar, Mysore and is firm.
2. We confirm that the quoted prices will remain firm and there would not be any price escalation during the supply period.
3. We confirm that we will abide by all the tender terms & conditions and we do not have any counter conditions.

4. We confirm that we understood the scope of work before quoting the price.

Thanking you,

Yours faithfully,

Seal

(.....)

Name & Signature with date

ANNEXURE III
(To be submitted on the letterhead)

Tender No: BNPM/TEN/Survey work/234/2018-19 Dt: 26.06.2018

DECLARATION

We do hereby declare that we have not been blacklisted/ debarred by BNPMIPL/ BRBNMPL/ SPMCIL or any Govt. Departments during last three years. The information provided above is correct and true to the best of my knowledge and belief. In case, at any time the information furnished is found to be false, you may disqualify/ debar me/ us as deemed fit.

Signature -----

Name-----

Designation-----

Date-----

Stamp of the Organization-----

ANNEXURE IV

PERFORMA OF TECHNO-COMMERCIAL BID FOR SURVEY WORK AT BNPM

From
Company Name,
BNPMIPL VENDOR REGISTRATION No (if any):
Address:

Date:

To
The Deputy General Manager,
Bank Note Paper Mill India Private Limited
Administrative Building, Gate 1, Paper Mill Compound
Note Mudran Nagar, Mysuru-570 003

Dear Sir,

SUB: Part-I: Techno-Commercial Bid for survey work.

Ref: Your Tender No: BNPM/TEN/Survey work/234/2018-19 Dt: 26-06-2018.

We have received your tender enquiry cited and we are pleased to enclose the following as our technical bid for your kind consideration.

A. FIRM'S BIO DATA

1	Name of the applicant / organization and address of the registered office/business office.	
2	(a) Whether bidder is OEM(If applicable) (b) Address of the manufacturing facility in India	Yes / No
3	Type of the organization (whether Sole Proprietorship / Partnership / Private Limited / Limited or Cooperative Body etc.).	
4	Name of the Proprietor / Partners / Directors of the Organization / Firm as the case may be.	(a) (b) (C)
5	Details of Registration – (whether Partnership firm, Company etc.) – Name of Registering Authority, Date, Registration No etc.	
7	Experience in the field (Enclose documentary evidence)	___ Years

8	(a) GST NO (b) PAN NO	
9	Names of Bankers and their full addresses	

B. CONFIRMATIONS

1. We confirm that we have quoted exactly for the tendered product as per your specifications given and will supply the tendered product in numbers as per the delivery schedule and strictly as per your specifications.
2. We have enclosed DD No..... dated of amount Rs...../- (Rupees only) Payable at Mysore in a separate cover towards the payment of Tender fee amount as per your tender conditions.
3. We have enclosed DD No..... dated of amount Rs...../- (Rupees only) Payable at Mysore in a separate cover towards the payment of EMD amount as per your tender conditions.
4. We are the original manufacturer of the tendered product / wholesale authorized dealer / distributor of the original manufacturer and herewith enclose a valid authorized dealer /distributor certificate issued by M/s..... /Self certification as the case may be.
5. We have separately given our Price bid offer exactly as per format "Annexure A" in a sealed cover without any conditions /counter conditions. We also note that Price bid with conditions are liable for rejection.
6. We confirm that there would not be any price escalation during the supply period.
7. We confirm that we will abide by all the tender terms & conditions and we do not have any counter conditions. As required, we enclose herewith the complete set of copy of Tender documents (including Terms & Conditions) duly signed by us with seal affixed as a token of our acceptance.
8. We have not been blacklisted/ debarred by BNPM/ Bharatiya Reserve Bank Note Mudran (P) Limited(BRBNMPL) / Security Printing & Minting Corporation of India Limited (SPMCIL) or any Govt. Departments for participation in the tender.

Thanking you,

Seal

Yours faithfully,

Name & Signature with date